

Friendship Connection COVID-19 Preparedness Plan

1. Frequent Handwashing

DESCRIBE PLAN FOR HANDWASHING:

Friendship Connection will have child and staff wash hands upon arrival. Students and staff will wash hands before and after eating, after bathroom use, after use of shared spaces, after being outside, and after handling bodily fluids and garbage.

2. Cleaning and disinfecting

DESCRIBE PLAN FOR CLEANING AND DISINFECTING:

Custodians will be disinfecting and sanitizing door handles, light switches, bathrooms, and rooms at the end of each day. Friendship Connection staff will be cleaning toys, tables, computers/iPads and other equipment several times a day and after use. Gym equipment will be sanitized after each baseroom's scheduled time. Students will have their own designated space in their baseroom with their own consumable supplies to use. If a staff or student leaves due to sickness the space should be closed off and thoroughly disinfected before it is opened back up. Any area where the child or staff has been or items touched should be sanitized as a precaution.

3. Arrival and Departure

DESCRIBE FOR ARRIVAL AND DEPARTURE:

Arrival - From 7:30-9:30am staff will be present outdoors to check in students as they get out of their vehicle. A Friendship Connection staff will take the temperature of students upon arrival. If a student's temperature is greater than 100°F student will not enter the building. Staff will sign in the students. After 9:30am parents will enter the building to drop off students at the greeter table, or when available, pull into a designated parking spot and call the number to have a staff come out to the vehicle to receive the child.

Parent must screen

Each day parents must screen children for the symptoms listed below. Participants must stay home if they are ill. Parents need to be on the alert for signs of illness in their children and to keep them home when they are sick.

- Participants must be healthy and symptom free for the last 10 days and have a temperature under 100 degrees Fahrenheit.
- Symptoms of COVID-19 may include fever, cough, shortness of breath, chills, headache, muscle pain, sore throat, loss of taste or smell, congestion or runny nose, nausea, vomiting and diarrhea.
- Participants who have been in close contact with someone who was diagnosed or suspected to have COVID-19 within the last 14 days cannot attend.
- Participants who appear ill will be removed from the program.
- If a participant is diagnosed or presumed positive for COVID-19, please contact your site immediately.

Upon arrival, staff will confirm that parents screened the child.

Departure - Designated doors for entering and exiting have been marked. The area have been marked for social distancing so a family will know where to stand. From 4:30-5:30 we will have family pull up and stay in their car

while we call for their child. The staff will sign out the child. Prior to 4:30 parent will enter the building to pick up student from the greeter table or when available pull into a designated parking spot and call the number to have a staff bring out the child to the vehicle.

4. Plans for sick children, staff, and volunteers

DESCRIBE PLANS FOR SICK CHILDREN, STAFF, AND VOLUNTEERS:

Upon arrival staff will confirm that parents screened the child. Staff will take the student temperature and if a student's temperature is greater than 100°F the student will not be allowed to enter the building and attend programming.

A student or staff who is showing signs and symptoms during the day (fever, cough, diarrhea, shortness of breath, etc.), should be isolated away from others until someone is able to pick them up. It is important to social distance from the person who is sick as much as possible. After they leave, the isolated area should be closed off and thoroughly disinfected before it is opened back up. Any area where the child or staff has been or items touched should be sanitized as a precaution. According to CDC guidelines, anyone who has been confirmed by a doctor as having COVID-19 symptoms needs to stay home for 10 days or 72 hours fever free (whichever is longer). We report all student and staff illnesses to the on call nurse for whom provides guidance to our staff and families. If there is a tested confirmed case, the district health department will be notified. The district health department works with state and federal departments and will notify us on any needed action steps. If there is a positive COVID-19 test in the program, families and staff will be notified per MDH instructions.

5. Social distancing throughout the day

DESCRIBE PLAN FOR SOCIAL DISTANCING THROUGHOUT THE DAY:

We will assign each child to a baseroom of students with whom they will spend their time together. Baserooms will be limited to 15 students. There will be distancing expectations both within and outside the baseroom, but we know we cannot achieve a full 6 foot distance at all times, all day in the program. Therefore expectations will look like this:

Within the baseroom: Within the baseroom, the staff and students will be encouraged to spread out and use their designated space when working on solitary activities such as reading a book or coloring a picture. Students will have their own consumable supplies. When kids sit and chat, they'll be asked to spread out. Games and activities led by staff will encourage physical distance. However, in order to give the kids some normalcy, they still will be able to play a board game together, use building toys together, etc. The focus will be on spreading out, washing hands, and covering coughs. Baserooms will be encouraged to get outside as much as possible.

Outside the baseroom: Schedules will be made so that each baseroom has gym and outside times separate from the other baserooms. We have created different zones outside to allow for more than one baseroom outside at a time.

Visual markers have been placed on the floor and walls to promote social distancing as frequented areas.

6. Source control and cloth face coverings

DESCRIBE PLAN FOR SOURCE CONTROL AND CLOTH FACE COVERINGS:

Governor Walz announced a mask requirement for anyone over 5 years of age. This includes youth and staff in childcare settings and in school buildings. Beginning on Monday, July 27, everyone at Friendship Connection must wear a mask.

Below are the additional guidelines around specific aspects of our program.

Gym: Staff will wear masks while in the gym, and students will be encouraged to wear masks, but we acknowledge that some physical activities may be more challenging for mask wearing.

Breakfast/Lunch/Snack: Youth and staff will not wear masks while eating. We will ensure that everyone is sitting 6ft apart.

Outside: Staff will wear masks while outside, and students will be encouraged to wear masks if the outdoor activities do not provide the space to maintain a 6ft distance from others.

Base Room: We ask that masks be worn throughout the day. If youth need a break from their mask, they will be able to do so in their base room while maintaining 6ft distance from others.

7. Workplace ventilation

DESCRIBE PLAN FOR VENTILATION AND AIR FLOW, IF POSSIBLE:

We will use our air conditioning and ventilation system at schools where they are available. At schools that don't have this, windows will be open when possible, weather permitting. Use of outdoor space and outdoor activities is highly encouraged as much as possible weather permitting. Sites that have access to fans will use these where they can.

8. Playground use

DESCRIBE PLAN FOR MITIGATING COVID-19 IN PLAYGROUND USE:

Friendship Connection will use the playground. Students will stay in their baseroom/pod and have scheduled time at the playground. Children will wash their hands before and after playing on the playground.

9. Meals and snacks

DESCRIBE PLAN FOR MITIGATING COVID-19 DURING MEALS AND SNACK TIMES:

Breakfast, lunch, and snack are individually packaged and will be brought and eaten in students' baserooms. Lunches brought from home should be stored in the hallway at child's designated coat hook/locker. Families have been informed that lunches will not be refrigerated.

10. Field Trips and events

DESCRIBE PLAN FOR MITIGATING COVID-19 DURING FIELD TRIPS AND EVENTS:

Friendship Connection will not be going on field trips this summer and will not host any large on-site events.

11. Communications and training

DESCRIBE PLAN FOR COMMUNICATIONS AND TRAINING:

Friendship Connection staff received training on these COVID-19 safety measures during the summer program preparation days June 10-12. Site Coordinators and Program Specialists are responsible for on-going coaching of staff and students around these procedures, monitoring to ensure they are followed, and asking other staff and students to make corrections as needed.

We have signs posted for our families on site. We sent out an Orientation newsletter during the week prior to the first day of programming to families talking about the new COVID-19 procedures.

This plan is posted at each site.