



# Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

## Little Canada Elementary School 2020-2021 Parent and Family Engagement Plan

Little Canada Elementary is committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if school and home work together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

### Part I. Description of how the District and School will Implement Required Components

1. Little Canada will engage parents and families who have Title I students in developing/revising the district and school Plan.

*Little Canada leadership team met several times during the week of August 3<sup>rd</sup> to review the previous year's School Improvement and Parent and Family Engagement plan, completed a comprehensive needs assessment and created a draft of the 2021 SIP and PFEP. The school teams consulting on the creation of the plans consisted of 12 staff members and 3 Little Canada parents in PTA Leadership. The plan was created in collaboration and with feedback from the Little Canada Parent Teacher Association Administrative Board and parents.*

2. Little Canada will convene an annual meeting, at a convenient time, when the parents of participating children are available to attend. The Title I annual meeting will inform parents about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved.

*Representatives of the Little Canada Elementary School improvement team will present a draft of the School Improvement Plan and Parent and Family Engagement Plan to the Little Canada community at the September PTA meeting on September 17. We will discuss goals and seek feedback from the larger community to ensure that the plan meets the needs of our community as a whole. Teachers will review the Title I Parent/Student/Teacher Compact at fall conferences at the end of September.*

3. Little Canada will offer flexible meeting times during morning, evening or weekends and may provide transportation, childcare or home visits.

*Little Canada Elementary School offers morning and evening conferences for families at least twice a year and in the past has conducted home visits for families that are interested. This year will be a bit different given the health concerns associated with COVID 19. Parent teacher conferences, PTA meetings and all other "school gatherings" will be conducted following strict health guidelines, through Zoom or by Youtube presentations until a time when it is safe to gather larger groups in person. Little Canada Staff is committed to connecting with families through Zoom, Google and by phone at flexible times throughout the day based on parent needs. When/if in-person conferences and events resume, Little Canada will continue to provide transportation and interpreters as needed. The Parent and Family Involvement Plan will be reviewed throughout the year and adjusted as needed based on health and safety standards.*

4. Little Canada will involve parents in the planning and review of the school improvement plan and the joint development of the schoolwide plan when applicable. If the schoolwide plan is not satisfactory to the parents, submit comments on the plan when submitted to the district. [Section 1114(b)]

*Little Canada Parents on the PTA Executive Council helped create the Family and Parent Involvement plan through consultation and evaluation. Parent feedback includes general satisfaction with historical events like Little Canada Open House, Back to School Night, Curriculum Night, Pumpkin Carnival, Ice Cream for Books events and the Little Canada Talent Show. Feedback was positive for Little Canada Technology Night, parent/ teacher conferences and increased communication during Distance Learning. Parents were very appreciative of staff outreach efforts like staff videos and the LC Car Parade. Some parents have indicated a desire to be more involved in planning events like Technology Night and have expressed an interest in developing a Little Canada World Cultures Night in the spring if social distancing requirements are relaxed.*

5. Little Canada will provide assistance to parents of Title students:
  - a. Timely information about programs offered to engage in their child’s education.
  - b. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
  - c. If they request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child’s education.
  - d. List activities (see table below), such as workshops, conferences, classes, website, including any equipment or other materials that may be necessary to ensure success. (These activities should support families in helping their students meet academic standards)

Parent/family engagement activities	Date	Materials Needed	Other
Back to School Video Tour for LC Open House	9/2/20		
Pre-season individual family meetings either in person or via Zoom to build relationships and set expectations for the year.	9/8-9/18	Personal Protective Equipment if in person	
Monthly PTA meetings	2 <sup>nd</sup> Thursday of each month	Child care, Dinner provided	
Establish Little Canada Family CARE Team to help problem solve issues with Distance/Hybrid Learning	9/1-9/4		
Little Canada Fall conferences (either in person or via Zoom)	9/29, 10/1, 10/8	Interpreters and transportation services	
Little Canada Pumpkin Carnival Car Parade	10/29	TBD by the Little Canada Pumpkin Carnival Committee	
Little Canada Culvers Nights	A Tuesday in October, January, May – dates TBD		
Little Canada Technology Night	11/19/20	Technology materials, Pizza,	

Little Canada Movie Night	12/11/20	Popcorn and water	
African American Family Involvement Day	2/8/21	Reserve Gym space, invitations for families, possible speaker	
Ice-cream for Books Event combined with Read-a-thon	2/19/21-3/4/21	Books to distribute	
Winter Conferences	1/26, 1/28, 2/4	Interpreters and transportation services	
Spring Art Fair, Book Fair and Talent Show	3/25/21	Food, transportation	
Little Canada Movie Night	4/2/21	Popcorn and water	
Little Canada Walk/Bike to School event	5/5/21		
Dual Language Immersion Family Information Nights	3/16/21 3/30/21 4/13/21 4/20/21	Transportation, food, childcare	
Little Canada Walk-a thon	5/20/21		
Little Canada Celebration of Cultures event	5/20/21 – specific date TBD	TBD	

## Part II. Description of the Shared Responsibilities for High Student Academic Achievement

Little Canada will jointly develop with Title I parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the State academic standards. The compact should:

6. Describe the curriculum and instruction that help their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child’s education at home and at school.
7. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:
  - a. Conduct a parent-teacher conference in elementary schools, at least annually, during which time the compact is discussed as it relates to the individual child.
  - b. Provide frequent reports to parents on their children’s progress.
  - c. Provide information on how parents can contact staff and staff can best contact parents, opportunities to volunteer and participate in their child’s class, and observation of classroom activities.
  - d. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

## Part III. Accessibility

Little Canada Elementary School in Roseville Area School District will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of

migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

*Little Canada elementary school uses language and cultural liaisons to share information about school programming. In this manner, the language of delivery is tailored for the families. In a virtual work, these include virtual live meeting seeking family input.*

#### **Part IV. Family Engagement Budget**

List activities for which your school plans to spend Family Engagement funds. State the estimated amount of funds the school anticipates to spend on transportation, supplies, etc. for each activity. All activities listed in this section should be activities that are included in the School and Family Engagement plan with the goal of helping families support their children succeed academically. Examples of such activities include transporting parents to conferences, food for Reading/Math event, technology training, supplies for Math night, supplies for family book club, etc.

<b>Parent and Family Engagement Activity</b>	<b>Transportation -Estimate</b>	<b>Supplies - Estimate</b>	<b>Food - Estimate- not to exceed one third of PFE funds</b>	<b>Contracted Services - Estimate</b>	<b>Other</b>
<b>Little Canada Fall Conferences</b>	<b>\$125</b>				
Pre-season individual family meetings either in person or via Zoom to build relationships and set expectations for the year.	<b>\$125</b>				
<b>Technology Night</b>	<b>\$125</b>	<b>\$250 technology supplies</b>	<b>\$150- pizza, cookies and Lemonade</b>		
<b>NAAPID</b>	<b>\$125</b>			<b>\$500- speaker</b>	
<b>DLI family nights</b>	<b>\$125</b>		<b>\$250</b>		<b>\$100- childcare</b>

<b>Winter conferences</b>	<b>\$125</b>				
<b>Celebration of Cultures</b>	<b>\$125</b>	<b>\$250 supplies</b>	<b>\$250 -food</b>		
<b>Seesaw site License</b>					<b>\$406.40</b>
<b>Total</b>	<b>\$875</b>	<b>\$500</b>	<b>\$650</b>	<b>\$500</b>	<b>\$506.40</b>

### **Part V. Adoption**

At Little Canada Elementary School in Roseville Area School District, the Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On August 11, 2020 the Little Canada Elementary Parent and Family Engagement Plan will be in effect for the period of the school year.

Little Canada Elementary School in Roseville Area School District will distribute this Plan to all parents of participating Title I children and make it available to the community.

Garin Bogenholm  
(Signature of Title I Authorized Representative)

8/12/20

These parents were involved with the development of this document:

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