

ROSEVILLE AREA SCHOOLS
Independent School District No. 623

Policy 540 – Fundraising by Students

1.0 Purpose

To provide guidelines governing student participation in fundraising activities including charity drives.

2.0 General Statement of Policy

The school board recognizes a desire and a need by schools and some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

3.0 Responsibility

- 3.1 It shall be the responsibility of the building administrators to develop recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- 3.2 All fundraising activities must be approved in advance by the administration. Participation in non-approved activities shall be considered a violation of school district policy.
- 3.3 It shall be the responsibility of the superintendent to provide coordination of student fundraising throughout the school district as deemed appropriate.
- 3.4 The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- 3.5 The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner. Employees who plan student fundraising activities will ensure that it is communicated to students that participation in fundraising activities is voluntary.
- 3.6 The use of funds raised through fundraising activities must be in accordance with district accounting/purchasing procedures and must be approved by the building principal.

Policy 540 – Fundraising by Students

Adopted: 6/10/71
Revised: 2/9/88
Revised: 6/13/17