

**ROSEVILLE AREA SCHOOLS**  
Independent School District No. 623

Policy 584 – Collection, Maintenance, Use and Release of Student Educational Data

- 1.0 Roseville Areas Schools collects and maintains data relating to students and their parents for educational and student management purposes, including, but not limited to, instruction, guidance, discipline and research. The classification and release of such data is governed by state and federal law.
  
- 2.0 Philosophy
  - 2.1 The collection, maintenance, access to and release of student data shall be in keeping with the privacy rights of students and parents, as specified by state and federal law.
  
  - 2.2 The School District shall adopt and regularly review policies and procedures to ensure that private data on students and parents is properly maintained and safeguarded.

Adopted: 06/29/72  
Revised: 09/13/01  
Revised: 11/24/15

**Legal Authority:** Family Educational Rights and Privacy Act (“FERPA”) 34 CFR Part 99 of the Minnesota Data Practice A, Minn. Stat. 13.32 and Minnesota Rules 1205.0100-1205.2000